



# SKEP III Home Office Support Site Visit Report

**WAHIB  
MEDANAT**  
consultant engineers

Consultant	Wahib Medanat Consultant Engineer	Rep No.	23-17042021
Contractor	Dijlah Establishment Constr. Contracting	Tender No.	(11/2019/USAID/SKEP/3/S) Schools for a Knowledge Economy Project (SKEP) - Phase (3) Package (1, 2)
Site Name	Jumana Bint Abi Taleb Basic Mixed School- Amman	Day/ Date	Sat. 17/04/2021
Duration of Project	450 Calendar Days	Total Project Budget	8,314,983.735 JD

No.	Visitors		Remarks
1	Suhair Amarin	- Project Dir./Head of Architectural Department	
2	Wahib Medanat	-General Manager/Civil Engineer	
3	Akram Khammes	-Electrical Engineer	
4	Marwan Sonna'a	-Mechanical Engineer	
Visit Notes			
No.	Description		
1	<ul style="list-style-type: none"> <li>- A tour was conducted around the construction site, where Eng. Yousef gave a brief about ongoing works.</li> <li>- For his part, Eng. Wahib applauded the work done properly at the site, and enquired about the wood used in formwork, which Eng. Sawsan confirmed it is brand new.</li> <li>- Visual testing was conducted on stone (Musamsam and Mufajar) delivered to site then it was compared to the approved sample with the participation of the site staff.</li> </ul>		
2	<ul style="list-style-type: none"> <li>- Discussing obstacles facing the progress of work, which were summarized in one and only obstacle (the execution of mechanical works), which takes more time the scheduled. Eng. Suhair stressed on the necessity of taken a prompt action regarding this matter, explaining that there is no space for delays.</li> </ul>		
3	<ul style="list-style-type: none"> <li>- Engineer's Reps concluded to 3 main issues at the end of the meeting:               <ol style="list-style-type: none"> <li>1- Stones suffering defects should be excluded from work.</li> <li>2- Sand blast will remove any external shell layer.</li> <li>3- A letter should be addressed to the Contractor regarding the mechanical shop drawings and the system of work.</li> </ol> </li> </ul>		



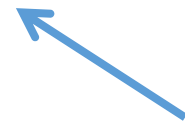
Project ID Sign on Site





Temperature check, sterilization and signing visitors' attendance sheet at the entrance of the site, complying with Covid-19 Protocol





Eng. Wahib gave an explanation of Quality which has been defined as fitness for use, conformance to contract requirements, and the pursuit of excellence. Visual testing was conducted on stone delivered to site then it was compared to the approved sample with the participation of the site staff





A tour was conducted around the construction site, where Eng. Yousef gave a brief about ongoing works





Eng. Wahib is giving a brief to the site staff about some technical points to be taken into consideration

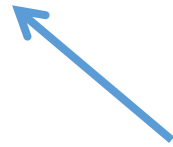


Following up ongoing activities (such as:

- 1- preparing steel reinforcement for ground floor slab (part 1).
- 2- Preparing first fix for electromechanical works/ground floor slab.
- 3- De-shuttering stiffener columns for boundary wall (BW4).
- 4- De-shuttering walls behind stone for ground floor (part 2).



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Tour to inspect the streets adjacent to the site and neighborhood





A site meeting was held at site supervision office immediately after the site visit, the purpose of the meeting was:

- 1- To discuss and coordinate upcoming project activities.
- 2- Facilitating better communication with the contractor.
- 3- Inspecting all the on-site works to date and discuss the work schedule







## Minutes of Meeting

### Subject: Conducted Site Visit by Home Office Support Engineers

**Location:** Jumana School

**Date:** 17 April, 2020

**Time:** 10:00

**Present:**

1. Eng. Wahib Medanat, General Manager, Medanat
2. Eng. Suhair Amarin, Project Director, Medanat
3. Eng. Natheer Amarin, Project Manager, Medanat
4. Eng. Sawsan Al-Yousef, Resident Engineer, Medanat
5. Mr. Mohammad Mbydeen, Safety Officer, Medanat
6. Eng. Yousef Omar, Site Engineer, Medanat
7. Eng. Wesam Allouzi, Fresh Graduated Engineer, Medanat

The Purpose of the Meeting is to discuss the progress of the works and the related obstacles

### Introduction

**1. A tour was conducted among the construction site**

- 1.1. Yousef gave a description about the project and the ongoing works.
- 1.2. Wahib stated that the works are executed properly and the existing wood used in formwork is new, Sawsan & Yousef confirmed that.
- 1.3. Visual testing was conducted on stone (Musamsam and Mufajar) delivered to site then it was compared to the approved sample with the participation of the site staff.

**2. Discussed Issues**

- 2.1. Wahib asked if there are obstacles that the Engineer`s staff are facing in the work.
- 2.2. Yousef stated “No”, except in the execution of the mechanical works.
- 2.3. Sawsan confirmed that and added despite our repeated comments on the submitted updated work schedule regarding the coordination of the different works and our site memos, the inspection of the mechanical works usually takes a long time by our mechanical engineer.
- 2.4. Wahib & Suhair stated that an action should be taken concerning this matter in order to avoid any delay in the work, Sawsan & Natheer confirmed.



2.5. Yousef presents a tracking log for structural shop drawings.

### 3. Agreements

3.1. The stone pieces which contains some defects should be excluded from the work.

3.2. Sand blast will remove any external shell layer which includes some remaining stuff.

3.3. A letter should be addressed to the Contractor regarding the mechanical shop drawings and system of work.